

BUS SERVICE ENROLLMENT FORM

Academic Year 2016–17

(PLEASE FILL THIS FORM IN CAPITAL/BLOCK LETTERS/UPPER CASE ONLY) *Mandatory

During the Academic Year 2016–17, the bus service shall run on similar routes as during the Academic Year 2015–16 with certain modification/alterations. The details of the routes are provided in the attached appendix. All buses come equipped with the following facilities and/or services in addition to trained female attendant(s) equipped with a mobile phone:

- All buses are air-conditioned;
- All buses are equipped with safety and security features including seat belts, fire extinguisher, speed regulator, CCTV surveillance cameras, GPS Location tracking device, etc.;
- All buses at all times will have supply of drinking water and medical/first-aid kit as also biscuits on half days/early departures for students (situational).
- All bus routes will have first pick up and first drop off service i.e. if a student is picked up first, he/she will be dropped off first.

STUDENT DETAILS:

Student's Full Name:	
Student's Grade for AY 16-17:	
Enrollment Number:	
Residential Address:	
Nearest Landmark:	
Home Phone No:	
Office Phone No:	
Father's Name:	
Father's Mobile Phone No:	
Mother's Name:	
Mother's Mobile Phone No:	
Parent Email:	
Preferred Emergency Contact:	<input type="radio"/> Mother at Phone#: <input type="radio"/> Father at Phone #:

PARENT AGREEMENT/UNDERTAKING

Academic Year 2016-17

- I/We, the undersigned wish to enroll our child for the bus service during the academic year 2016-17.
- I/We, the undersigned understand and accept, considering the resources deployed, logistics planning involved the process and the bus service policy; the commitment to use the bus services is for the complete academic year 2016-17.
- I/We, the undersigned understand that while the commitment to pay the fees for the bus service is in advance for the entire academic year, Oberoi International School has negotiated and extended a special facility with the bus service provider to make semester-wise payments through post-dated bank cheque(s).
- I/We, the undersigned understand that the fee once paid is non-refundable under any circumstances.
- I/We, the undersigned undertake to abide by the rules and regulations as framed by the bus service provider in the bus service use pledge with regards to the use of the bus service and bring these rules and regulations to the attention of our child.
- I/We agree and confirm that I/we am/are responsible for the obligations and acts of my/our child and agree to be bound by it.
- I/We am/are aware of the risks related with the bus service and assume full responsibility attached therewith and will not hold Oberoi International School and/or its management liable for any reason whatsoever.

SCHOOL REQUIREMENTS:

- Email from parents to the bus desk at bus@oberoi-is.org related to any change in pick-up and drop-off schedule of your child.
- Email to the bus desk with identification details of the caretaker authorized to pick up younger students.
- Email from parents on bus@oberoi-is.org relating to stay of their child in school after school hours indicating the reason for such extra stay and the name of the teacher involved (extra classes, projects, detention). Only upon receipt of the email, the student will be permitted to take the 2nd departure at 4:30 bus for drop off.
- Shuffling of bus routes is not permitted.
- If the student is picked up directly by parents or travelling on their own, such information must be conveyed to the bus desk via email at bus@oberoi-is.org.
- Hard copies of the bus enrollment form need to be submitted with payment (cheque/RTGS transfer receipt) on or before July 27, 2016.
- Pickup and drop of the student will be done at one location only.

Note: - There will be change in route timings and route number allocated starting from the school during the 1st month of the academic year to set convenient bus routes for all students who will avail the bus service and which shall be communicated to your child.

Accepted by:

Name(s):	
Relationship with Student:	
Signature:	

Additional information regarding bus fee payment:

PAYMENT DETAILS/MODES:

a. Option 1:-

- Bank Cheque(s)/Pay Order(s) favoring: “Shree Gala Tours & Travels”
- Please issue two separate cheques favoring “Shree Gala Tours & Travels” as below:-
 - Semester 1 Cheque to be dated July 20, 2016 or earlier
 - Semester 2 Cheque to be dated December 20, 2016

b. Option 2:-

- o Bank Transfer/RTGS Details (To help us identify your payment, please ensure that the transaction details have been emailed to [the bus desk at bus@oberoi-is.org](mailto:the_bus_desk_at_bus@oberoi-is.org))
- o Bank Account Name : SHREE GALA TOURS & TRAVELS
- o Bank Name : NKGSB Co-op. Bank Ltd
- o IFSC Code : NKGS0000006
- o RTGS NO : 006110100002760

In case of a cheque being refused or for delays in payment or stopped payments, a penalty of Rs. 500 /- will be charged per transaction as bank charges.

LAST DATE FOR ENROLLMENT: JULY 27, 2016

- (i) For the enrollment done till July 27, 2016, bus service will start from 1st day of school i.e. August 3, 2016.
- (ii) For the enrollment done after July 27, 2016 until the day of orientation, bus service will begin from August 10, 2016.

NOTE:

- **Students who have not enrolled for the bus service in the first term but wish to enroll for the second term will be charged 75% of the academic year's fee.**
- **Seats in the second term will be subject to availability.**
- **If a student wishes to start using the bus service anytime during Term 1, he/she will be charged full academic year's fee.**
- **Enrolments for one way (pick up or drop off) bus service will be charged 75% of the academic year's fee.**

BUS SERVICE USE PLEDGE

Academic Year 2016-17

The Bus Service team at the Oberoi International School facilitates and aims to provide safe, hygienic and comfortable transportation to and from the school. To aid this process, please read and sign the Pledge below.

Student's Name:	
Enrollment Number:	
Grade during the AY 2016-17:	

As a student of the school using bus service, I agree that I will always:

- Be on time and wear my seat belt properly
- Be responsible for my safety
- Talk quietly and politely when on-board the bus
- Respect my fellow students and bus service staff
- Must not damage bus equipment (seat belt/cameras/AC blowers/fire extinguisher)
- Take care of my belongings
- Sharing of tiffin's is not permitted on the bus
- Keep the bus clean and not litter
- Remain seated while the bus is moving
- Listen to bus service staff carefully and follow their instructions

I am fully aware that if I do not meet the above expectations then this will lead to sanctions that may include being removed from the bus service or such other penalties.

Student's/Parents Signature:	
Date:	

Name of Parent: _____

As a parent of a student of the school using the bus service, I agree and confirm that:

- I will give one days' notice if my child is not travelling on the bus or not using the bus for either pick-up or drop-off on a particular day via an email to bus@oberoi-is.org. In the event the parent is not in a position to intimate the same by giving one day's notice then in such an event the parent shall be required to call at the bus desk and inform the bus supervisor/s.
- My child is at the designated pick up point before the agreed pickup time on the mornings of school days.
- My child is aware of the expectations listed above.
- I understand that I am responsible for the obligations and acts of my child and agree to be bound by it.
- I am aware of any risks related with the bus service and assume full responsibility attached therewith and not to hold Oberoi International School and/or its management liable for any reason whatsoever.

I am fully aware that if my child does not meet that above expectations then this will lead to sanctions that may include being removed from the bus service or such other penalties the bus service provider may think fit and proper.

Parent's Signature:

Date:

BUS SERVICE COST CHART Academic Year 2016-17

Sr.No	Route/Area/Locality	Annual Fee (INR)	Semester 1 Fee (INR)	Semester 2 Fee (INR)
1	Powai	94000	47000	47000
2	Andheri (East)	94000	47000	47000
3	Juhu-Andheri St. (East)	94000	47000	47000
4	Bandra (West)	99800	49900	49900
5	Kala Nagar, Bandra (East)	99800	49900	49900
6	Santacruz (West)/Khar Subway/Vile Parle (East)	94000	47000	47000
7	Versova/JVPD	94000	47000	47000
8	Lokhandwala Complex, Andheri (West)/Goregaon (West), Link Road	94000	47000	47000
9	Goregaon (West), Link Road	94000	47000	47000
10	Behrambaug, S.V. Road. Goregaon (West)	94000	47000	47000
11	Borivali (West), Thakur Complex	94000	47000	47000
12	Borivali (East), Thakur Village	94000	47000	47000
13	Malad (West), Raheja Township	94000	47000	47000
14	Raheja Township (Upper GovindNagar)/Dindoshi/Gokuldharm/Goregaon (East)	78000	39000	39000
15	Lokhandwala Township Kandivali (East)	94000	47000	47000
16	Nepeansea Road / Pedder Road / Worli Via Sea Link /Parel (East)/Dadar/Sion	140600	70300	70300
17	Innova (Seat)	222000	111000	111000
18	Innova (Car)	1110000	555000	555000

Please note that in the AY 2015-16 our buses did not run Route 16, as we did not meet the minimum requirement of 5 enrollments.

PLEASE NOTE

2ND AND 3RD SIBLING WILL BE CHARGED LESS INR 10,000/- (RUPEES TEN THOUSAND ONLY) THAN THE 1ST SIBLING AS PER THE ABOVE COST CHART.

BUS FACILITIES & SERVICES:

Air Conditioned Buses
GPS Location System On
Board CCTV Camera
Bottled Drinking Water for Students
Mobile Phone connectivity for the bus staff

Well Groomed & Capable Bus Marshals & Bus Attendants, Bus Supervisor deputed at School
Standby AC Bus for emergencies/breakdowns
Well Groomed Uniformed Drivers
Real time information on Buses

PAYMENT DETAILS / MODE OF PAYMENT:

Option 1:-

Bank Cheque(s)/Pay Order(s) favoring: 'Shree Gala Tours & Travels'

Please issue two separate cheques favoring 'Shree Gala Tours & Travels' as below:-

Semester 1 Cheque to be dated July 15, 2016 or earlier

Semester 2 Cheque to be dated December 15, 2016

Option 2:-

Bank Transfer/RTGS Details (PLEASE EMAIL TRANSFER RECEIPT TO bus@oberoi-is.org)

Bank Account Name: SHREE GALA TOURS & TRAVELS

Bank Name: NKGSB Co-op. Bank Ltd

IFSC Code: NKGS0000006

RTGS NO: 006110100002760